

Welcome to the first edition of PSAWatch for Individual Licence Holders for 2016, the ezine of the Private Security Authority.

Wearing Your Identity Badge

Section 30 of the Private Security Services Acts 2004 and 2011 provides that a licence-holder must wear an identity badge while providing a security service. The following requirements must be followed when wearing your identity badge:

- The front of the identity badge showing the photograph and licence number must be displayed;
- The badge may be displayed in a card holder or protective armband provided the view of the card is not obstructed;
- The identity badge must be clearly visible at all times and displayed on the upper torso (above the stomach and below the neck). It should never be hung from a belt or obstructed by a jacket, tie or other clothing;
- The identity badge must refer to the person wearing it. It is a criminal offence to wear a badge belonging to another person;
- The wearing of photocopies of the identity badge is not allowed;
- It is recommended that, where a member of the public expresses a wish to make a mental or written note of the licence number on the licence card or ID badge worn the wearer should afford the requestor sufficient time to make such a note, without surrendering or handing over the licence card or ID badge to the requestor.



Our Inspectors regularly visit licence-holders at their place of employment to ensure that these requirements are complied with. Failure to comply with the requirements can result in a warning issuing against the licence-holder and in the case of a second breach of the requirements it may result in the suspension of the licence. You should ensure that you comply with these requirements at all times

All licensed Door Supervisors, Security Guards and Cash-in-Transit operatives are required to wear an identity badge while working and comply with the above requirements.

Issue EE1-16 March 2016

CONTENTS

- Identity Badge Requirements
- Employee Renewal Dates
- Manual Applications End
- Licensing Statistics
- Garda Vetting and Renewals

FEEDBACK

We welcome your feedback on our ezine and its contents. We also welcome any suggestions for future issues. You can contact us at <u>info@psa.gov.ie</u>.

If you wish to unsubscribe or a colleague wishes to have their name added to our distribution list please let us know at <u>info@psa.gov.ie</u>

Thank You



Upcoming Renewal Dates

The next dates for renewal of Individual licenses are -

6th April 2016 and 6th July 2016.

If you have a licence that expires on either of the dates above you should register for your renewal well in advance of the expiry date. Renewals for these dates will be issued with the new 3 year licenses.

You can register and pay for your renewal application at: <u>www.psaonlineapplication.com.</u>

End Of Manual Applications

Please note that from 1st **April 2016** the PSA will no longer accept manual/hand written application forms. All applicants for first time and renewal licenses must register for their applications on the PSA website at <u>www.psaonlineapplication.com</u>. Manual forms will be returned to applicants if received in the PSA.

Licences Issued At End Of Year 2013 - 2015

Sector	2013	2014	2015
CASH IN TRANSIT	687	1,050	1,139
DOOR SUPERVISOR (LICENCED PREMISES)	5,331	4,632	4,302
SECURITY GUARD (STATIC)	17,869	15,639	16,553
COMBINED DOOR SUPERVISOR /SECURITY GUARD	5,352	6,360	6,787
TOTAL	29,239	27,681	28,781

Garda Vetting and Licence Renewals

All licence holders who hold a licence over a number of years are re-vetted on a regular basis. Our policy is to re-vet licensees at least once every 5 years. To this end a certain percentage of licensees are selected randomly and requested to complete a Garda Vetting form.

This is not to be taken as an indication that the PSA has some "information" about the person regarding criminal convictions. It just means that the person's name has been chosen at random to undergo the vetting process again. We appreciate your continued cooperation with this vetting policy and ask you to complete the forms as quickly as possible and return them to the PSA without delay. Licence holders who fail to complete and return the vetting form risk having their licence suspended or revoked.

An tÚdarás Slándála Príobháidí The Private Security Authority Davis Street, Tipperary, Co. Tipperary E34 PY91

T:062-31588 F:062-31591 E: <u>info@psa.gov.ie</u>

The Private Security Authority An tÚdarás Slándála Príobháidí

Individual Division

Individual Licensing (First Names Beginning with A-J) T: 062 - 32625 062 - 32636 062 - 32638 062 - 32632 062 - 32621 E: <u>licensing@psa.gov.ie</u>

Individual Licensing (First Names Beginning with K-Z) T: 062 - 32626 062 - 32628 062 - 32635 062 - 32648 062 - 32648 062 - 32690 062 - 32610 E: <u>licensing@psa.gov.ie</u>

Compliance & Inspectorate Division T: 062 - 32609 062 - 32629 062 - 32658 E: <u>enforcement@psa.gov.ie</u>

Corporate Affairs Division T: 062 - 32633 062 - 32611 062 - 32618 E: <u>info@psa.gov.ie</u>

Visit our website at <u>www.psa.gov.ie</u>