

Strategic Plan 2014 to 2017

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Foreword by the Chairman

It is my pleasure to introduce the third strategy of the Private Security Authority. This strategy seeks to continue the rollout of the Authority's mandate while at the same time maintaining high standards in those sectors of the industry which are already regulated.

As the Authority approaches its tenth anniversary it can be proud of all that has been achieved. Working with all stakeholders, the Authority has succeeded in raising standards within the industry for the benefit of all including the public clients, employees and employers.

As the Authority looks forward and seeks to complete its mandate it must prepare itself for developments within the industry. Technology continues to evolve at a rapid pace and offer new opportunities. This poses significant challenges for the Authority as it must prepare to regulate an industry which is expanding beyond the traditional understanding of security and is using technologies and systems which were not envisaged when the legislation was drafted. To this end, it is critical that the Authority is equipped with the resources, tools and IT systems necessary to regulate an industry whose developments will be heavily reliant on technology.

While these continue to be challenging times, and funding and resources are difficult to obtain, it is critical that the Authority develops and, at a minimum, keeps pace with developments within the industry.

I would like to thank all those stakeholders who have contributed to the formulation of this strategy. I would also like to acknowledge the hard work of the Board, the Executive and the Staff and I look forward to working with them to deliver on the commitments of the new strategy.

<u>Noel Lappin,</u> <u>Chairman</u> July 2014

Introduction by the Chief Executive Officer

This is the third strategic plan of the Private Security Authority. This plan draws together the progress achieved since the establishment of the Private Security Authority and seeks to close out the remaining industry sectors yet to be licensed.

A key challenge in completing the statutory mandate is ensuring that those sectors already licensed continue to receive the appropriate level of interaction and oversight from the PSA. As the industry matures the resource requirement changes in that for the established sectors the PSA is no longer focused on ensuring business and their staff are licensed. Rather the emphasis is on ensuring that those who are licensed continue to maintain standards and also working with the industry and other stakeholders to increase standards in line with technological advancements and changes in industry practices.

For those sectors yet to be licensed, this strategy is about consulting with industry stakeholders to ensure the development of appropriate standards to ensure private security services are delivered to match client expectations in a manner which is fair and proportionate to industry providers.

In all our regulatory activity, the PSA will strive to work as efficiently and effectively as possible. We will use strategic risk analysis to drive our compliance work and consult with all stakeholders to ensure the solutions proposed are practical, meaningful and achievable for the industry and its clients.

As the PSA completes its licensing mandate, the challenge is to look to the future to the new requirements of industry. The PSA with the industry must create the underlying supports necessary to support the industry into the next decade.

The success of the PSA is due to collective energies of the various industry stakeholders, the clients of the industry and the Board and staff of the PSA. Future success in shaping and developing the industry will continue to be dependent on this collaboration. I wish to acknowledge the efforts and commitment of all those who have advanced regulation from a zero base in 2004 to where it is today. I am confident of your future success in delivering on the commitments in this plan.

Geraldine Larkin Chief Executive Officer June 2014

Executive Summary

The safeguarding of the clients of the security industry and the general public is central to the mission of the Private Security Authority. As the regulator of the private security industry, the PSA is responsible for ensuring that all aspects of private security provision are provided to the highest standards. This strategy sets out how we intend to deliver on our mission over the next three years to September 2017.

In preparing this strategy we have undertaken extensive public consultation with all our stakeholders – industry employers and employee bodies, Government Departments, the Garda Síochána, industry training organisation and industry certification bodies. This process has refined our objectives to ensure that they are practical and achievable while making a real difference to the clients of the industry as purchasers and to the general public who come in day to day contact with security providers.

The strategy seeks to

- Complete the regulation of those remaining areas of the security industry that have not yet been regulated
- to set out a strategic direction and timeline for the completion of this work
- to ensure that the PSA has the necessary infrastructure to provide an efficient and effective regulatory regime for new and existing industry sectors.

This document first talks in general terms about the role of the PSA, the progress to date and puts this in context of the security industry. The document sets out our mission, vision and values. These are the drivers of our strategic direction.

In order to map the future goals and objectives to translate this direction into real action, we record the progress achieved. This also serves to ensure that this is consolidated and carried forward into the next strategy.

Section 4 sets out our strategy in terms of the strategic goals we wish to achieve and the particular objectives to be implemented in the coming years.

1. Introduction

This strategic plan is the third such plan of the Private Security Authority, the previous plan covered the three year period 2011-2013. This plan builds on the progress to date and provides future direction for our work. The intention of the plan is to convey our sense of purpose, our understanding of the challenges facing both the PSA and the industry in delivering on this purpose, and how we intend to meet these challenges and our particular practices in so doing.

1.1 About us

The PSA is the regulator for the private security industry. Our role is to protect the public and clients of the security industry by promoting a high quality standards-based licensing system for businesses and individuals working in the security industry.

The PSA is charged with introducing, controlling and managing a comprehensive standards based licensing system for the private security industry. The key responsibility of the Authority is to licence those providing security services and the main objective is to improve and maintain standards and qualifications in the provision of these services. The Authority works in partnership with the industry, both employers and employees, because raising the standards in the industry benefits everyone and ensures that legitimate businesses are not at a disadvantage in the marketplace.

The PSA, under the direction of its Board, has pursued an array of policies in support of these strategic goals. The Board comprising representatives of private security employers and employees, the legal profession, An Garda Síochána and relevant Government Departments, and operates independently under the Private Security Services Act 2004 with the following statutory mandate:

- Controlling and supervising individuals providing private security services and maintaining and improving standards in the provision of those services.
- Granting and renewing of licences.
- Issuing identity cards to licensees.
- Suspending and revoking licences.
- Establishing and maintaining a register of licensees.
- Specifying standards to be observed in the provision of private security services.
- Specifying qualifications or requirements for the granting of licences.
- Undertaking or commissioning research projects and activities necessary for the planning, development and provision of those services.
- Investigating private security services being provided by any person.
- Establishing and administering a system of investigation and adjudication of complaints
- Monitoring the provision of private security services generally.
- Liaising with licensees.
- Advising the Minister for Justice and Equality on any matters relating to the PSA's functions and any developments that would assist in developing policy.

The PSA is mandated under the Private Security Services Act 2004 (as amended) to regulate the following industry sectors:

Door Supervisor Installer of Electronic Security Equipment Security Guard Providers of Protected forms of Transport Locksmiths Supplier and Installers of Safes Private Investigators Security Consultants

These sectors are further divided to include event security and monitoring of intruder alarm and CCTV equipment.

2. Strategic Direction for the PSA

The mission, vision and values provide the overarching strategic direction for the PSA. These guide our decision making by helping us to set priorities and determine our allocation of resources.

2.1 Our Mission

The mission of the PSA is:

To regulate the activities of those involved in the private security industry to ensure that the interests of consumers are fully protected through the establishment, promotion, monitoring and enforcement of appropriate standards.

2.2 Our Vision

Our vision continues to be one in which consumers' interests will be protected by a licensed and vetted industry with high standards of performance and expertise. This vision is to be maintained through on-going monitoring of all licensed providers and targeted action against those who breach standards. We envision an industry with;

- Strong enforcement delivering transformation of the industry
- Improved levels of Training and Education
- Reduced criminality Full rollout of licensing to areas not yet licensed

and a Private Security Authority with;

- Sufficient resources to deliver services.
- Enhanced Service Delivery.

2.3 Our Values

- Working in partnership with the Industry and other relevant stakeholders to develop a regulatory framework from which service providers and the general public will benefit.
- Providing excellent customer service to existing licence holders, new applicants for licences and consumers of private security services
- Reducing costs.
- Conducting our business in a transparent, balanced and proportionate manner.
- Being a model employer by creating an environment in which staff can have adequate resources and develop the skills necessary to perform to the best of their ability and potential.
- Maintaining close working relationships with other bodies/organisations whose business or work is directly impacted by the Authority's remit.
- Providing a safer environment for the general public by ensuring that the potential for criminality within the industry is eliminated.

3. Current industry and regulatory position

3.1 Environmental Analysis

Private security plays a key role in ensuring the safety and well being of Irish society through security services provided to both clients of the industry and the public who interact with private security on a daily basis. The security industry provides a broad range of services to critical areas of business in Ireland. The security industry operates in diverse areas including retail, financial, leisure, energy, aviation, environmental, industrial and transport. The public's interaction with the security industry may be as patrons of a night club, as a group whose security is guaranteed by CCTV or anyone obtaining cash from a cash dispensing machine securely filled by private security staff. Every day, licensed private security officers play a vital role in providing protection for us all.

Since the start of regulation considerable progress has been made introducing professional standards to the industry. The need for further development is ongoing and is reflected in the comments from the industry itself. This further development consists of completing the licensing of sectors or areas that have yet to be regulated and in providing increased standards and qualifications in areas where licensing has already commenced e.g. access control.

In formulating this strategy the PSA consulted with our internal and external stakeholders to receive a broad input into our strategy. A questionnaire issued to 45 major stakeholders, a request for submissions was also advertised in the PSA ezine issued to all licence providers and also advertised on the PSA website for a month. In addition the CEO met with a number of stakeholders as part of the process.

A clear message from this consultation is that the challenges presented during the last strategy continue because of the ongoing macroeconomic difficulties. Industry stakeholders want the PSA to close out any remaining non compliance so that there is a level playing field for all providers. Equally, there is recognition of the resourcing difficulties within the PSA and concern that efforts by the PSA to complete its licensing cycle are not done at the expense of compliance in areas already licensed.

In recognition of the economic difficulties, there is a requirement on the PSA to deliver the most cost effective and efficient regulatory system possible focusing both on our own use of resources and also on the costs to industry of various regulatory schemes. Several commentators emphasised the need for regulatory impact analysis to ensure that the most cost effective regulatory models are being delivered.

In preparing this plan we have also had the benefit of contributions from our many stakeholders including employer representative groups, trade unions, individuals both employers and employees within the industry and client representatives. The PSA have also taken into account the views of the Department of Justice and Equality, the Garda Síochána and the Revenue Commissioners. The input of staff of the PSA also played a key role in the shaping of this strategy both from a regulatory and practical perspective.

The co-operation with other Government Departments and statutory bodies is now well established and there will be opportunities to build further on that co-operation in the future. Staff of the PSA also contributed to this strategy placing particular emphasis on the practical resources required to deliver the best regulatory system possible as cost effectively and efficiently as possible.

Technology is playing a key role in the backdrop to this strategy, both in terms of the way the PSA provides its services to the industry and the services the industry provides to its clients. The PSA must ensure it has the best systems to deliver the regulatory model to the industry and to ensure that staff expertise is available for the most high value work. Equally the PSA must prepare to adapt its regulatory model to address the technical innovation in security service provision. The types of security provision may be unrecognisable in many instances in five to ten years and the PSA must ensure that regulation can keep pace with such change.

As the PSA nears its tenth anniversary it is also opportune to look at what the next decade will bring and envision the future role of the regulator once the remaining areas to be licensed are completed. This exercise is in effect preparing for the next strategy during the lifecycle of the current strategy.

3.2 Our success to date

The PSA is introducing licensing to the industry on a gradual basis. To date licensed business sectors account for 72% of all business to be licensed. Those licensed individuals account for 82% of all individuals to be licensed. The remaining areas while providing crucial security services are small and in many cases security services are delivered by sole traders with few if any staff. Each of the remaining areas while considerably smaller than those licensed to date are separate industry segments, each requiring its own analysis, standards development and awareness building. The charts overleaf illustrate the progress to date.

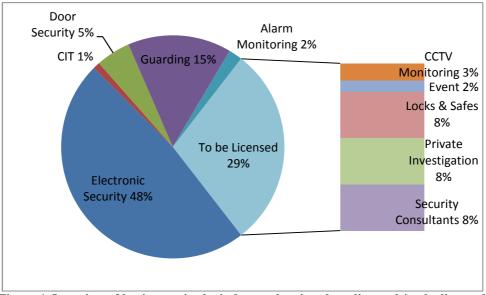


Figure 1 Overview of businesses in the industry showing those licensed / to be licensed

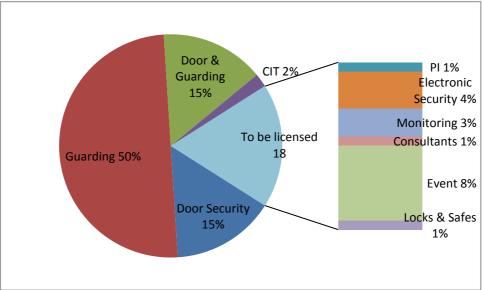


Figure 2 Overview of individuals in the industry showing those licensed / to be licensed

Our work to date in regulating the industry has significantly increased standards of security service delivery of contractors providing services in Security Guarding, Door Security, Electronic Security installation and maintenance, Alarm Monitoring, and Cash in Transit. Standards of service delivery in Event Security will be similarly impacted following licensing from 2014. Licensing of staff providing Security Guarding, Door Security and Cash in Transit security services is based on mandatory training.

In tandem with this work the PSA has an ongoing monitoring, investigative and enforcement role in the oversight of private security services, and has successfully prosecuted those found operating unlicensed, together with taking actions ranging from advisory notices through to suspension and revocation of licences where standards are not being maintained.

The work of the PSA has generated significant revenue from our licensing activities which has matched or indeed sometimes exceeded the funding allocated to it by the Exchequer. A further significant benefit to the Exchequer arises because of the additional revenue to the Exchequer due to tax compliance being a requirement for licensing.

Going forward the challenge for the PSA in the current economic environment is to regulate these areas in a cost effective manner that provides assurances to industry clients and the public of the quality of security service provision.

3.3. Review of Implementation of Strategic Plan 2011-2013 <u>Supporting Activities</u>

The Authority relies on adequate resources from the Exchequer to allow us to deliver on our regulatory mandate. As an organisation, we continually strive to deliver value for money by deploying the available resources in the best possible way. To offset the cost to the Exchequer we raise income through licence fees levied on the industry. We recognise, however, that this is a limited resource and in these difficult times the PSA will strive to deliver regulation as effectively and efficiently as possible.

In addition to focusing on efficient use of funding, the PSA will also enhance and develop the other critical resources available to us. Our staff have built up a detailed understanding of regulation and, in particular, a specialised and expert knowledge of the private security industry. We recognise that our strategic objectives can be best delivered through the following supporting activities:

- Developing our staff
- Optimising use of technology
- Managing Performance

4. Key Goals and Strategic Actions

Goal 1: Continue the phased regulation of the private security industry.

Objectives

Complete business licensing by licensing private investigators and security consultants

Advance phased regulation of individual licensing by completing licensing for staff providing event security, monitoring services, locksmith and safe installation

Progress individual licensing for staff providing private investigation, security consultancy and electronic security

Review licence lifecycles for both businesses and individuals

Progress inter operability of licences with UK licences

Tools to implement the objectives

Successful implementation of this objective will require

• Upgrades to existing databases to create capacity to manage additional applications

• Recruitment of technical expertise for assistance to staff with technical aspects prioritising electronic security expertise

Dusiness ucensing				
Action	Timeline	Outcome		
Complete RIA for private investigators	Q3 2014	Decision taken on whether		
(business and staff)		or not to proceed		
Conclude review of the interoperability	Q1 2015	Overview of		
of licences issued in other jurisdictions		interoperability issues to		
		be addressed		
Complete necessary regulation and open	Q4 2015	Licensing mandatory by		
for licensing of Private Investigators if		Q4 2015		
decision taken to proceed				
Research activities of security consultants	Q2 2015	Research completed to		
as a first step		inform RIA		
Complete RIA for security consultants	Q4 2015	Decision taken on whether		
(business and staff)		or not to proceed		
Review existing standards for electronic	Q4 2015	Prepare report to Minister		
security in light of technological		on future direction of		
developments		electronic security		
Review licence lifecycle	Q2 2015	Report to Minister		
		including draft regulations		
		as necessary		
Complete necessary regulation and open	Q2 2016	Licensing mandatory by		
for licensing of security consultants if		Q4 2016		
decision taken to proceed				

Business licensing

Individual licensing

Individual incensing				
Action	Timeline	Outcome		
Introduce first phase of new automated	Q2 2015	Capacity to manage		
licensing system for both contractor and		increased numbers		
individuals				
Identify sectors suitable for licensing	Q1 2015	Licensing based on Codes		
without specific training requirements		of Practice		
Introduce individual monitoring licensing	Q2 2015	CCTV monitoring		
		licensing commenced		
Introduce individual event security	Q4 2015	Licensing of individual		
licensing		event security commenced		
Introduce individual Private Investigator	Q2 2016	Initial roll out of		
licensing (possibly light regulation)		individual PI licensing		
Conduct RIA of licensing of Guarding	Q4 2015	Report to Minister		
Supervisors				
Introduce individual licensing for	Q2 2016	Initial roll out of Locks		
locksmiths and safe installers		and Safe licensing		
		mandatory by Q3 2016		
Introduce individual electronic security	Q3 2016	Initial roll out of		
licensing		Electronic security		
		licensing		
Introduce individual Security Consultant	Q4 2016	Initial roll out of		
licensing (possibly light regulation)		individual Security		
		Consultants licensing		

Goal 2: Ensure compliance with licensing requirements.

Objectives:

Achieve full compliance in all sectors where licensing has commenced. Extend regulatory compliance into new areas to be licensed.

Greater publication of PSA compliance activity.

Increase inspection capacity to provide for additional requirements of new sectors. Develop long term monitoring strategy on industry reaching full compliance.

Tools to implement the objectives

- Additional support staff to administer inspections and integration of internal and external inspectors
- Additional resources to increase the number of external inspections
- Enhance supporting databases to drive strategic objectives

Action	Timeline	Outcome
Maintain existing compliance levels of	Ongoing	Maintain existing success
business licensing		
Improve reporting of non-compliance –	Q3 2014	Greater opportunities for
including introduction of PSA hotline		PSA industry interaction
Increase business compliance levels as		Initial compliance target
follows:		set with compliance work
80 % CCTV Monitoring	Q4 2014	becoming enforcement
95 % CCTV Monitoring	Q4 2015	work in subsequent years
70% Locksmiths & Safe installers	Q4 2015	
85% Locksmiths & Safe installers	Q4 2016	
95% Locksmiths & Safe installers	Q4 2017	
40% Private Investigators	Q4 2016	
60% Private Investigators	Q4 2017	
70% Private Investigators	Q4 2018	
80% Private Investigators	Q4 2019	
80% Security Consultants	Q4 2016	
90% Security Consultants	Q4 2017	
Increase individual compliance levels as		
follows:		
80% Event security	Q4 2016	
90% Event security	Q4 2017	
80% Monitoring Centre Staff	Q4 2015	
90% Monitoring Centre Staff	Q4 2016	
Further integration of work of PSA staff	Q4 2014	Greater utilisation of
inspectors and external inspectors.		available resources
Investigate the possibility of publicising	Q1 2015	Improved transparency as
more details regarding Section 26		to those in receipt of

actions.		advice, warnings, cautions and reprimands by the PSA.
Further develop co-operation with other State Bodies by expanding framework of Memoranda of Understanding	Q2 2015	Utilise other State inspections as much as possible to monitor PSA compliance so as to minimise costs to compliant providers
Increase compliance levels as follows: 95% Locksmiths & Safe installers 60% Private Investigators 90% Security Consultants	Q4 2017	Compliance work becoming enforcement work in these sectors
Increase compliance levels as follows: 70% Private Investigators	Q4 2018	PSA inspectorate work moves to monitoring with enforcement work targeting serious non compliance
Increase compliance levels as follows: 80% Private Investigators	Q4 2019	Ongoing monitoring

Goal 3: Raising standards within the industry.

Objectives:

Complete necessary business standards for private investigators and security consultants.

Review standards for existing areas of business licensing in electronic security

Facilitate the completion of individual licensing by setting the necessary training requirements to facilitate licensing of locksmiths, private investigators, security consultants, electronic security, event security staff and monitoring centre staff.

In areas without extensive formal representation consider initial licensing based on minimal standards so that all licensed stakeholders can contribute to standards development

Undertake technical research to map future technological solutions against existing regulation into the future direction of the industry and suitability of regulation.

Tools to implement the objectives

Successful implementation of this objective will require

- Dedicated technical resource to assist research work
- Additional staff resources to oversee research

Action	Timeline	Outcome
Provide technical expertise as necessary	Immediate	Staff fully informed of
to support staff		relevant technical issues in
		each sector
Agree training programme for event	Q1 2015	Training programme
security staff		available to launch
		licensing of event security
		staff
Agree training programme for monitoring	Q1 2015	Training programme
centre staff		available to launch
		licensing of monitoring
		centre staff
Prepare industry standard for PIs if	Q1 2015	Standard for PI licensing
decision is to proceed with licensing		
Agree training programme for locksmiths	Q2 2015	Decision on industry
and safe installers		capacity to deliver training
		to enable licensing by Q2
		2016
Prepare industry standard for security	Q4 2015	Standard for security
consultants if decision is to proceed with		consultant licensing
licensing		
Review existing standards for electronic	Q4 2015	Revised standards for
security in light of current technology		access control and CCTV
Review whether there is need for higher	Q4 2015	Decision on future of
level standard		standards

Conduct consultation exercise on training requirements for electronic security	Q2 2016	Decision on industry capacity to deliver training to enable licensing by Q3 2016
Review suitability and fit of legislation in	Mid way	Report to the Minister on
light of industry and technology	through	future security
developments	strategy	developments

Goal 4: Improve quality and frequency of communications.

Objectives

Increase channels for public and industry communication

Improve public and industry perception of the corporate success of licensing and enforcement

Provide accurate and timely information about the corporate and sector specific work of the PSA

Interact more frequently on an individual basis with clients of the industry

Conduct information campaigns subject to available resources for specific activities including the possibility of advertising campaigns for the following

- New standards for locksmiths and safe installers
- New training requirements for event security staff
- An information campaign seeking submissions on the training qualifications for electronic security staff

Ensure our staff are kept up to date our progress in achieving our vision, and on any matter impacting on their working lives.

Tools to implement the objectives

Successful implementation of this objective will require

- Additional resource to drive communication to establish a unit would require either new PSA staff resource (salary circa €100,000 pa or external contracted resource plus reduced internal resource to source material etc cost circa €20,000 plus external costs)
- Additional budget line to support marketing and communications
- Previously sought increase in administrative support staff for enforcement to enable more compliance focused work to be directed on a cold call basis to industry clients

Action	Timeline	Outcome
Launch new PSA website	Q4 2014	Improved ability to target
		different audiences
Individual interaction with industry	Q4 2014	Improved profile for PSA
clients to check if service delivered in accordance with standards		
Explore the use of social media	Q 4 2014	Selected use of social media
		or feeds to other social
		media
Investigate the possibility of an RSS	Q4 2014	Improved communication
feed		with stakeholders
Deployment of PSA logo to all licensed	Q4 2014	Greater PSA visibility
providers		
Annual questionnaire to assess success	Q2 2015 &	Ability to target information
	following	gaps on a sectoral basis
Reflection on future direction of	Q2 2015	PSA Board Mid Term
regulation		Stakeholder conference
Number of PSA articles picked up by	Quarterly	Greater engagement with
third parties (media & others)		outlets

Goal 5: Development of Staff

Objectives

Develop staff roles taking account of existing expertise and future knowledge requirements of the PSA.

Support future knowledge requirements with improved access to technical resources and expertise

Review staff training and development in light of staff personal development and future organisational needs.

Facilitate greater industry awareness for general staff

Provide technical expertise as necessary to support staff

Provide necessary resources to enable staff take on higher duties

Tools to implement the objective

Successful implementation of this objective will require

- Resources to recruit external expertise
- Enhance existing database capability

Action	Timeline	Outcome
Introduce better database systems to free up staff resources for more complex work	Mid 2015	Staff development enhanced with greater responsibilities and job challenges
Set up regular and relevant briefings for staff	Mid 2014	Enhances ongoing staff development and industry awareness
Updates on new technological change impacting on provision of security services	Ongoing	Improve staff capability to address future delivery methods for security services

Goal 6: Optimise the role of PSA inspectors in certification oversight

Objectives

Review certification process for the purposes of proving compliance with PSA standards and ensuring uniformity of application of all standards

Consider any legislative amendments necessary to support greater PSA oversight of certification

Review auditing lifecycles in tandem with review of licensing lifecycle

Tools to implement the objective

- Resources to research and cost any new system (propose drawing on senior staff already sought for training and standards development work). If no staff available suggest seeking resources for external consultant although of less benefit to PSA
- Possible legislative change
- Resources to implement long term solution, though increased automation of licensing processing may release some staff for these tasks

Action	Timeline	Outcome
PSA to attend random audits by	Q3 2014	Greater information as to
certification bodies		practical difficulties on the
		ground
Additional resources or contract	Q2 2015	Report submitted to
consultant to conduct scoping study of		Minister, including
the various options available		proposals for any
		legislative changes
		necessary to support new
		model
Review of audit lifecycle in light of	Q2 2015	Audit lifecycle reviewed
findings on certification provision		
Implementation of any changes following	Q4 2016	Changes implemented to
report		enable PSA to move to
		new phase of regulation

5. Implementation - Delivering on Commitments

During the lifetime of this strategic plan the PSA will ensure that commitments are delivered on time and within budget. We will account for our performance in an open, transparent and public manner. Performance reporting is undertaken through the following channels:

• Private Security Authority Board

The CEO and senior management team report regularly to the Board and its Committees with regular progress reports on the implementation of the plan.

- The Minister for Justice and Equality The PSA report to the Minister for Justice and Equality in Annual Reports on progress made in achieving the targets in this plan.
- Independent External Audit

The Comptroller & Auditor General (C&AG) conducts annual audits of income and expenditures, operating systems, procedures and practices, together with periodic value for money reviews.

• Senior Management Team

The senior management team are responsible for setting performance targets for all activities, and monitoring progress against these targets.

Annual Business Plans

Annual business plans will translate this strategic plan into detailed business unit work programmes. The managers of all the operational units will develop business plans with all our employee teams, allowing staff the opportunity to have a meaningful input into the implementation of the plan.

Performance Management

Performance management and measurement will be essential for the successful implementation of this plan. The PSA will monitor the implementation of this strategy at regular intervals throughout its lifecycle and adjust as required. This monitoring will serve first to ensure that our actions remain on target and continue to be consistent with our Mission Statement. Given the current difficulties within the industry, monitoring will also serve to ensure that the PSA is adopting the best approach for the industry and the public alike.

Most critically, constant review and monitoring will measure the progress in implementing this strategy and where necessary we will take corrective action to ensure delivery of these objectives.

This work will be informed by continuing communication with all our stakeholders, in particular representatives of industry employers and employees in advising on the external impact of actions to implement this strategy.

The Board of the Authority will also advise the Minister of any financial matter/shortfall that seriously impacts the work of the PSA in delivering its mandate.